



कुमारभास्करवर्मसंस्कृत-पुरातनाध्ययनविश्वविद्यालयः  
KUMAR BHASKAR VARMA SANSKRIT AND ANCIENT STUDIES UNIVERSITY

নামাটি : নলবাৰী : অসম : ✨ NAMATI, NALBARI - 781337, ASSAM  
Website- www.kbvsasun.ac.in ✨ Email Id- kbvsasun@rediffmail.com

No: KBVS&ASU.1/2012-754

Date: 11/05/2023

**NOTICE INVITING QUOTATIONS**

Sealed Quotations are invited from Registered Firms/ Tent House for "Supplying of goods for Stage, Pandal and other Meeting Items" for Kumar Bhaskar Varma Sanskrit and Ancient Studies University", Namati, Nalbari-781337, Assam. The Bid should be submitted in two Bid systems in two separate sealed envelopes i.e. **TECHNICAL BID** and **FINANCIAL BID**. The University reserves all the rights to reject any or all the tenders without assigning any reason.

**Supplying of goods for Stage, Pandal and other Items for Meeting**

1	Date of Publishing of Quotations	11 /05/2023
2	Last date of Bid submission	18/05/2023 up to 12:00 PM
3	Publication of Quotation	www.kbvsasun.ac.in (website)
4	Place of Bid Submission	Office of The Registrar, Kumar Bhaskar Varma Sanskrit and Ancient Studies University, Namati, Nalbari-781337, Assam
5	Place of Bid Opening	VC's conference Hall, Ground Floor, Administrative Building, KBVS&AS University
6	Tender opening date and time	18/05/2023 at 12:30 PM

Rupees 500.00 (Five Hundred) only in form of Demand Draft payable at Nalbari should be sent in favour of The Registrar, Kumar Bhaskar Varma Sanskrit and Ancient Studies University, Namati, Nalbari-781337, Assam along with Bids as Quotation FEE.

The Quotation Documents can be downloaded from the University website. For further details, visit "[www.kbvsasun.ac.in](http://www.kbvsasun.ac.in)". All are requested to attend on the day of tender opening. Any further clarification including corrigendum, amendments, time extension, etc. to the above tender will be posted in the website only. Bidders should therefore regularly visit the webpage.

Sd/-  
Registrar, i/c  
KBVS&AS University, Nalbari



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**KUMAR BHASKAR VARMA SANSKRIT AND ANCIENT STUDIES UNIVERSITY**

नमाटि : नलबारी : असम : ✨ NAMATI, NALBARI - 781337, ASSAM  
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**Terms and Conditions**

- a) The Quotations will be opened by the **Quotation Opening Committee** in presence of bidder's representative, if available. Only one representative will be allowed to participate in the tender opening. In the event of the due date of receipt and opening of the tender being declared as a holiday for the University, then the due date of receipt/opening of tender will be the next working day at the same time.
- b) The bidder should submit their hard copies of the tender documents only through registered post/by hand in the tender deposit box. The sealed envelopes should be clearly indicating "QUOTATIONS for "Supplying of goods for Stage, Pandal and other Meeting Items".
- c) **NO BID DOCUMENT WILL BE ACCEPTED BY EMAIL.**
- d) The Firm should sign at the bottom space of all pages of document.
- e) If any item is delivered in damaged condition, should be replaced with new ones immediately.
- f) If the items damaged or defect during the time period of warranty/ guarantee (whichever is applicable), the Supplier should be replaced within two working days with his/her own cost.
- g) Payment will be made subject to the work satisfaction and availability of fund.
- h) GST registration certificate and PAN to be enclosed by the bidders.
- i) The items must be supplied within stipulated date and time of placing orders.
- j) The rate should be exclusive of taxes.
- k) The bidder should furnish attested copies of all the documents.

**Terms of Disqualifications**

The University reserves the right to reject bids in the following cases:

- a) If the Bids are not accompanied by Demand Draft.
- b) If the Bids are received after due date and time.
- c) If the Bids not accompanied by all requisite documents.
- d) If the Bids not substantially responsive and does not meet our requirements.
- e) If the bidder submits the bid specifying his own terms and conditions.
- f) Information submitted in technical bid is found to be misrepresented incorrect or false.

**BID FORWARDING LETTER**

Date: .....

To

The Registrar  
Kumar Bhaskar Varma Sanskrit and Ancient Studies University  
District: Nalbari  
Assam-781337

Subject: Quotations for "Supplying of goods for Stage, Pandal and other Meeting Items"

I/ We hereby confirm and declare that I/We have carefully studied the tender documents therein and undertake myself/ourselves to abide by the conditions laid down in the Quotations.

Yours faithfully,

Sign .....

Name.....

Date.....

Name of Firm.....

Registration No. ....

Address .....

Seal .....

**TECHNICAL BID**  
**(PRO-FORMA)**

1	Name of the Firm:		
2	Address of the Firm:		
3	Name of the Proprietor		
4	Mobile Number		
5	PAN No		
6	GST Registration No.		
7	Email Id		
8	Attach Photocopy of GST		
9	Bank Account No.	Type:	
	IFSC Code:		
	Name of Bank:	Branch:	

**Self Attached Photocopy of Documents to be submitted:**

1. Trade License
2. GST (\*Not Mandatory)
3. Pan Card
4. Income Tax Clearance Certificate (\*Not Mandatory)
5. Bank Pass Book (shows AC No & IFSC Code)

Sign .....

Name.....

Date.....

Seal .....

**FINANCIAL BID**  
**Performa for Rate Quotation**

Sl. No.	Name & Items	Quantity	Unit	Rate (Rs)	Quoted (4x5) Amount (Rs)
1	2	3	4	5	6
1	Water Proof Shades 20 ft. x 30 ft. Stage of Tent with Top & Wall covering with new cloth (Per Sq. Ft.)	600 Sq. Ft.	Sq. Ft.		
2	Green Room with Wall of new cloth of 20ft x 20 ft. (Per Sq. Ft.)	400 Sq. Ft.	Sq. Ft.		
3	Good Condition Red Carpet (Per Piece)	10 PC	PC		
4	Pedestal Fan (Per Piece)	6 PC	PC		
5	Bulb of 25W (Per Piece)	10 PC	PC		
6	Lights of 40W (Per Piece)	6 PC	PC		
7	Ceiling Fan (Per Piece)	16 PC	PC		
8	Dunlop Chair with cover (Per Piece)	4 PC	PC		
9	Sofa with white cover double seat (Per Piece)	2 PC	PC		
10	Hologen Light (Per Piece)	4 PC	PC		
11	Water Proof Pandal 40 Ft x 60 Ft. complete in all respect with structure ceiling and two side cloth wall (Per Sq. Ft.)	2400 Sq. Ft.	Sq. Ft.		
12	Chair (Plastic) (Per Piece)	400 pc	PC		
13	Air Cooler	2 pc	PC		
14	Sound System with 6 Jack Pin	1 Set	Set		

I/We.....  
(Proprietor) do hereby declare on behalf of.....  
..... (Firm) that the entries in Technical Bid and  
Financial Bid are made in this application form are true to the best of my/our knowledge and  
belief that we shall be bound by the Terms and Conditions.

Sign .....

Name.....

Date.....

Name of Firm.....

Registration No. ....

Address .....

Seal .....